

# Minutes of the Borough Council Zelienople, PA

5/12/2025

7:00 PM

Council-Regular

MasterID: 795

The May 12, 2025, Council Meeting of the Zelienople Borough Council was called to order at 7:02 PM by Council President Gregg Semel in the Council Chambers located at 111 W. New Castle St., Zelienople, PA 16063. This meeting was held in an in-person environment as well as remotely through WebEx technology to allow for offsite participation. It still complied with all rules of advertisement and the public had access to the meeting and was able to participate. In-person attendants were Council Members Gregg Semel, Andrew Mathew III, Doug Foyle, Spencer Mathew, Dan Fritch, and Mayor Thomas Oliverio. Mary Hess and Steve Schoppe did not attend.

Assistant Borough Manager Cindy Edwards, Police Chief James Miller, and Borough Solicitor Bonnie Brimmeier were also in attendance.

## **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Chief Miller

## **VISITORS:**

Robin Wethri

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## **PUBLIC COMMENT:**

Trivia question by Council President: What year was the American Legion founded? 1919

Proclamation made by the Mayor naming May 14, 2025 "Apraxia Awareness Day"

## **CONSENT AGENDA:**

A motion was made by Mr. Fritch, seconded by Mr. Mathew, to approve:

- Minutes of April 28, 2025 Council Meeting
- Transfer of Funds, \$150,000 from the Electric Fund to the General Fund, if needed.
- Acknowledge Receipt of Summary Budget Report

Motion carried 5-0.

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## **OLD BUSINESS:**

### **CONSIDER AFFIRMING EMAIL VOTE TO AUTHORIZE THE SALE OF ASPHALT MILLINGS TO LANCASTER TOWNSHIP**

A motion was made by Mr. Spencer Mathew, seconded by Mr. Foyle to affirm the email vote to approve the sale of excess asphalt millings to Lancaster Township for \$3.00 per ton as well as in-kind boom mowing services to the Borough for 2025.

The Borough has excess asphalt millings and is anticipated to have more this year with the 2025 paving project. Lancaster Township expressed interest in purchasing millings from Zelienople Borough for a road project. Lancaster will load and haul the material. The cost for the asphalt millings is \$3.00 per ton as well as Lancaster Township providing some in-kind services to the Borough in the form of boom mowing for the 2025 year.

Since the time frame for action on this sale was limited due to the need for quick action, the Borough Manager requested approval from council via email, received positive responses from council members, and initiated the sale of the millings to Lancaster Township.

Motion carried 5-0.

## **NEW BUSINESS:**

### **BILLS TO BE PAID**

A motion was made by Mr. Mathew, seconded by Mr. Fritch, to accept the "bills to be paid report" for May 12, 2025 totaling \$654,874.53.

Motion carried 5-0.

### **CONSIDER APPROVAL OF REQUEST FOR ELLUINGER MEATS OUTDOOR TABLES AND CHAIRS**

Mr. Fritch made a motion, seconded by Mr. Mathew to approve outdoor seating for Elluinger Meats at 142 S. Main Street. The approval includes the placement of two tables and eight chairs on the storefront property to be located on the public sidewalk. All tables and chairs are to be removed from the sidewalk and placed inside when the business is closed.

Motion carried 5-0.

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## **CONSIDER APPROVAL OF REQUEST FOR SHUBREW OUTDOOR TABLES AND CHAIRS**

Mr. Mathew made a motion, seconded by Mr. Fritch to approve outdoor seating for Shubrew at 205 S. Main Street. The approval includes the placement of four tables and ten chairs on the storefront property which will not be located on the public sidewalk. All tables and chairs are to be removed from the sidewalk and placed inside when the business is closed.

Motion carried 5-0.

## **CONSIDER ACCEPTING THE RETIREMENT OF SERGEANT SEAN ADOMAITIS**

A motion was made by Mr. Mathew, seconded by Mr. Foyle to accept the retirement intent of Sean Adomaitis, Zelienople Borough Police Sergeant. Mr. Adomaitis's last day on duty will be May 15, 2025 and last day on payroll being May 18, 2025.

Motion carried 5-0.

## **CONSIDER ACCEPTANCE OF BID PROPOSALS FOR POLICE VEHICLES**

A motion was made by Mr. Mathew, seconded by Mr. Spencer Mathew to approve the sale of the two police vehicles to the highest bidders on the Municibid website: a 2013 Ford Interceptor for \$3,801 and a 2018 Ford Interceptor for \$8,500 as well as giving signature authorization to the Chief of Police to sign off on the sale of the vehicles.

Council took action to take bids using Municibid to sell two retired police interceptors. The legal advertisement was placed in the Butler Eagle and the vehicles were placed on Municibid. The ending date for accepting bids was set for May 12, 2025 at 16:00. One vehicle is a 2013 Ford Interceptor (1FAHP2M82DG101831) and sold for \$3,801 and the other a 2018 Ford Interceptor (1FM5K8AR9JGB34585), which sold for \$8,500.

Motion carried 5-0.

## **CONSIDERATION FOR CHANGE ORDER NO. 1 TO THE BOROUGH BUILDING ROOF REPLACEMENT PROJECT**

A motion was made by Mr. Mathew, seconded by Mr. Fritch to approve BurMac Commerical Roofing Change Order No. 1 for the Borough Building Roof Replacement Project in the amount of \$1,275.00. The change order reflects the replacement of 320 square feet of 3-inch insulation and a credit for two unused drains.

Motion carried 5-0.



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## CONSIDERATION FOR ESTIMATE 1 TO THE BOROUGH BUILDING ROOF REPLACEMENT PROJECT

A motion was made by Mr. Mathew, seconded by Mr. Foyle to approve BurMac Commercial Roofing Estimate No. 1 for the Borough Building Roof Replacement Project in the amount of \$83,045.00 and a transfer of this amount from the Water Fund to the General Fund to cover the cost. The work has been completed. The trimwork materials are on order and is be completed prior to releasing payment.

Motion carried 5-0.

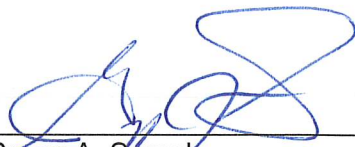
## **OTHER BUSINESS:**

The Mayor invited council to attend the Butler County Boroughs Association Networking event to meet the Butler County Representatives on May 22, 2025.

Being no further business, President Semel closed the meeting at 7:25 PM.

ATTEST:

  
Cindy E. Edwards  
Assistant Borough Manager

  
Gregg A. Semel  
Council President

Approved by me on this 9<sup>th</sup> day of June 2025.

  
Thomas M. Oliverio  
Mayor